



Authorization for Background Investigation Human Resources Office

I, _____ hereby authorize the Virginia Department of Taxation to conduct a background investigation consisting of:

Required

- ☐ A criminal conviction investigation to be conducted through the Virginia Department of State Police (VSP), the Federal Bureau of Investigation (FBI) and/or the American Databank.
- ☐ A tax compliance investigation within the Virginia Department of Taxation.
SSN: _____
Date of birth: ____/____/____
- ☐ An employment verification/reference check.

Based on Position

- ☐ A Department of Motor Vehicle records check.
 - Driver's license number: _____ State: _____
- ☐ An education/credential verification.

I understand that employment is contingent upon successfully passing the above referenced background investigation in accordance with agency policy.

(Signature)

(Date)